

## **PROCEDURE FOR THE ISSUANCE OF PERMITS TO CARRY OUT WORKS ON PRESSURISED/OPERATING NATURAL GAS TRANSMISSION SYSTEM FACILITIES/INSTALLATIONS OF AB AMBER GRID AND/OR PROTECTIVE ZONES THEREOF**

- Permits to carry out works on pressurised/operating natural gas transmission system (hereinafter – the Transmission System) facilities/installations and/or protection zones thereof shall be issued on the basis of basic designs, detail designs for the construction, reconstruction or repairs, construction works technology (implementation) projects, the any valid contracts or service agreements, and the applicable legislative provisions of the Republic of Lithuania.
- Before starting to actually carry out the intended works, or before starting the provision of services or other activities, any legal or natural persons intending to undertake them (hereinafter - Legal or Natural Persons or Persons) shall submit to AB Amber Grid (hereinafter – the Company) a Letter of Request to be issued with a Permit to carry out works on pressurised/operating natural gas transmission system facilities/installations and/or protection zones thereof (hereinafter - Letter of Request) and to obtain from the Company a "Permit to carry out works on a pressurised/operating transmission system facility/installation, and/or protection zone thereof" (hereinafter – the Permit).
- The aforesaid Letters of Request by foreign legal or natural persons intending to carry out aforesaid works, provide services or engage in any other such activities shall be submitted either in Lithuanian, English or Russian. The Permit shall be issued in the Lithuanian language.
- Employees of the enterprises engaged in the design of facilities/installations of the transmission system shall be granted access to the pressurised/operating transmission system facilities/installations or the protection zones their territory exclusively where they are escorted by employees of the Company. Employees of engineering design enterprises shall not be issued with a Permit.
- Prior to the actual start of the works intended to be carried out on pressurised/operating transmission system facilities/installations and/or in the protection zones thereof, the person responsible for the works shall prepare and coordinate with the Company measures for the protection of the pressurised/operating gas pipeline and equipment from damage.
- If necessary, Persons requesting to be issued with a Permit shall have to submit additional documents.

### **MANDATORY DOCUMENTS TO BE SUPPLIED IN ORDER TO BE ISSUED WITH PERMITS, WHERE WORKS ARE TO BE CARRIED OUT UNDER CONTRACT**

1. Before the actual start of the intended works, the contractor/subcontractor who is planning to carry them out shall submit a Letter of Request to the Company and obtain from the Company a respective Permit.

2. In order to obtain a Permit to carry out works on pressurised/operating Transmission System facilities/installations, and/or the protection zones thereof, the contractor and each of the subcontractors shall submit the following documents:

2.1. The contractor's/subcontractor's CEO's order (-s) on the appointment of employees/supervisors responsible for the execution of works and the contractor/subcontractor's the employee (s) responsible for occupational health and safety, fire and environmental protection, and on appropriate qualifications of the contractor's/subcontractor's employees to carry out works on pressurised/operating transmission system facilities/installations or protection zones thereof;

2.2. Copies of employee [qualification](#) certificates required in order to carry out works specified in the Letter of Request;

2.3. A copy of an attestation certificate issued to the contractor/subcontractor for appropriate operation and/or maintenance activities by the Republic of Lithuania Ministry of Environment or by VĮ "Statybos Produkcijos Sertifikavimo Centras" (the State Enterprise Building Products Certification Center) and/or by the State Energy Inspectorate. Where works for laying engineering networks under the gas pipelines (thus bypassing them) and employing trenchless technology (horizontal directional drilling) methods are carried out, the contractors/subcontractors performing any such works shall submit copies qualification credentials for the performance of the aforesaid horizontal directional drilling works. Any works for the construction of engineering network bypasses under the existing gas pipelines shall be supervised by a representative of the Company.

2.4. Copies of the occupational health and safety and fire safety certificates of the employee (s) in charge of occupational safety and health, fire safety as appointed by a special order issued to that effect.

**DOCUMENTS REQUIRED TO BE SUBMITTED IN ORDER TO BE ISSUED WITH A PERMIT, WHERE WORKS ON THE TRANSMISSION SYSTEM FACILITIES/INSTALLATIONS ARE CARRIED OUT THROUGH THE PROVISION OF SERVICES**

1. Persons providing services that are directly related to the operation and maintenance of transmission system facilities/installations and/or the protection zones thereof (e.g. any services for the maintenance, adjustment, testing of the metering equipment of the pressurised/operating transmission system facilities, etc.) shall submit to the Company a Letter of Request and copies relevant qualifications credentials and obtain from the Company a Permit.

2. Persons providing services that are not directly related to the operation and maintenance of transmission system facilities/installations and/or the protection zones thereof (e.g.: maintenance of the territory and the premises) shall submit to the Company a Letter of Request obtain from it a Permit.

3. In order to obtain a Permit, Legal or Natural Persons intending to provide services shall submit a copy of the order (s) regarding the appointment of the Supervisor of Works as well as the employee (s) responsible for occupational health and safety, fire and environmental protection as well as regarding employees with adequate [qualifications](#) to carry out works on a pressurised/operating transmission system facility/installation or the protection zone thereof.

4. Technical condition inspection bodies authorized by state authorities do not need to obtain a Permit, but all the employees who will carry out the inspections must be familiarised against signature of the hazards and risks and the general safety requirements when carrying out works and/or rendering services on the pressurised/operating gas facilities of AB Amber Grid and/or their protection zone.

**MANDATORY DOCUMENTS REQUIRED TO BE SUBMITTED IN ORDER TO BE ISSUED WITH A PERMIT WHERE WORKS UNRELATED TO THE GAS TRANSMISSION SYSTEM ARE CARRIED OUT IN THE TRANSMISSION SYSTEM FACILITIES/INSTALLATIONS PROTECTION ZONE**

1. Before the actual start of the intended works, the contractor/subcontractor who is planning to carry them out shall submit a Letter of Request to the Company and obtain from the Company a Permit.

2. In order to obtain Permits to carry out works on existing transmission system facilities/protection zones, where the works are unrelated to the transmission system, Persons must submit the following documents:

2.1. order (s) regarding the appointment of the Works Supervisor, the employee (s) responsible for occupational health and safety, fire and environmental protection as well as

documents proving proper training of the employees in question, to carry out works in the transmission system protection zone (this requirement shall not apply to individuals);

2.2. copies of relevant documents proving [qualifications](#);

2.3. copies of the occupational health and safety and fire safety certificates of the employee (s) in charge of occupational safety and health, fire safety as appointed by an order to his effect.

Mandatory documents required to be submitted in order to be issued with a Permit where in the transmission system facilities / installations protection zone the applicant intends to carry out other activities unrelated to the transmission system itself

In order to obtain a Permit to carry out the intended activities (tree planting, fodder storage, etc.) in the transmission system facilities/installations protection zone, the Legal or Natural Person in question shall submit to the Company a Letter of Request and obtain from the Company a Permit.

**All the aforesaid documentation shall be submitted by the contractor/subcontractor to AB Amber Grid:**

### **IN VILNIUS**

the address is Gudeliu g. 49, Room 208 (Secretariat), **telephone number for inquiries (+370 5) 236 0303**, e-mail [administracija@ambergrid.lt](mailto:administracija@ambergrid.lt)

### **IN PANEVEZYS**

the address is Verslo g. 11, Maksvytiskiu Village, Panevezys District (Secretariat), **telephone number for inquiries (+370 45) 50 2760**, e-mail [administracija@ambergrid.lt](mailto:administracija@ambergrid.lt)