

BID EVALUATION CRITERIA AND PROCEDURE

I. INITIAL EVALUATION

1. Once the Initial / Final bid is submitted by the Participant, it will be evaluated by the Team in accordance with the procedures and criteria set out in this Annex. Evaluation procedures are carried out without the participation of the Participants.
2. The Team will verify if the Initial / Final bid complies with the Rules, i.e. will check if:
 - 2.1. The Initial / Final bid submitted by the Participant is provided to the full extent required;
 - 2.2. No more than one or alternative Initial / Final bid is submitted;
 - 2.3. The Initial / Final bid complies with the requirements set out in the Rules;
 - 2.4. The term of the bid is not shorter than specified in the Rules;
 - 2.5. There are no calculation arithmetical errors in the bid – in case of calculation arithmetical errors, the Participant will have to correct them within the set time;
 - 2.6. The final bid is in a line with the results of the consultations, the Initial bid, and the results of the negotiations.
3. When evaluating the Initial / Final bids, each member of the Team will evaluate if the Initial / Final bid is compliant or not-compliant with the conditions set above. If the Team based on the simple majority of votes of the Team will decide that the Initial / Final bid does not comply with any of the conditions set above, or the request to correct arithmetical errors is not fulfilled within the set term, the Participant will not be invited to participate in further proceedings of the Process.
4. At the request of a Participant whose Initial / Final bid has been rejected as not meeting the conditions set above, the Team will provide to the Participant the reasons for the rejection of its Initial / Final bid.

II. INITIAL / FINAL BID EVALUATION CRITERIA

5. Prices proposed in bids shall be evaluated in Euros.
6. Bids not rejected by the Team are evaluated according to the criteria of the highest price.

III. INITIAL / FINAL BID EVALUATION

7. The Team will evaluate the Initial / Final bids according to the specified evaluation criteria. A list of bids will be drawn up starting from the bid with the highest proposed price. If the prices indicated by several Participants are the same, the Participant whose Initial / Final bid was submitted by Electronic means earlier will be included in the list as having higher priority.